

Time (hrs)	Year 1	Year 2	Year 3	Year 4 & 5	Venue/Remarks	
0730-0815	Teachers' Timetabled Time					
0815-0850	Silent Reading Programme				Dry Weather - Arena Wet Weather - Classroom	
	Morning Assembly / Take 5 / Attendance, Attire & Appearance Check				Dry Weather - Arena Wet Weather - Classroom	
0850-0920	Form Teacher Time	Form Teacher Time	Principal's Address			
0920-0950	Recess					
0950-1020	Principal's Address		Recess	Form Teacher Time		
1020-1050			Form Teacher Time	Recess		
1050-1120	Form Teacher Time	Recess	Form Teacher Time	Form Teacher Time		
1120-1150	Normal Timetable					
1150-1220						
1220-1250	Use Your Hands Activity				Sec 3, 4 and 5 students taking 'O' Level MT/HMT Oral Exams are to proceed to the School Hall at 1330hrs for a briefing by Mr Neo HK.	
1250-1320						
1320-1350						

Updated by: SDT  
Date: 24 June 2016

All Form and Supporting Teachers are to be with their class during the Principal's Address.  
Non-Form Teachers will be assigned to a class as a Supporting Teacher.

Form Teacher Time:

- 1) Temperature Taking Exercise (SCARS Procedure)
- 2) Check Students' Travel History Declaration
- 3) Go through Term 3 Day 1 Programme
- 4) Issue Report Books and 3-second Glory Slides
- 5) Go through Class Timetable for Semester 2
- 6) Update Personal Particulars (if any)
- 7) Review Class Rules and Expectations
- 8) Letter Writing Activity